

CHECKLIST FOR SITE PLAN REVIEW SUBMISSION

Your application will not be considered complete and scheduled for review by the Webster Planning Board until all of the items listed below have been completed and submitted.

	Applicant	Department
1. Application for Building Permit/Change of Land Use	[]	[]
2. Application for Site Review (Please include 2 sets of mailing labels with the abutter list.)	[]	[]
3. Basic Fee Paid (Additional staff time may be billed later)	[]	[]
4. Site Plan (four copies)	[]	[]
a. 22" x 34" maximum	[]	[]
b. Scale	[]	[]
c. Match lines	[]	[]
d. Date, title, north point	[]	[]
e. Name/address of developer and applicant	[]	[]
f. Existing natural features shown	[]	[]
g. Location and distance of access ways and egress	[]	[]
h. Location of off-street parking and loading spaces	[]	[]
i. Location of all water mains and sanitary sewerage facilities within facility	[]	[]
j. Size and location of all utilities serving development	[]	[]
k. Location of solid waste disposal facilities	[]	[]
l. Location, elevation, and layout of catch basins and all other surface drainage facilities	[]	[]
m. Existing and proposed contours and finished grade elevations	[]	[]
n. Detail of all existing and proposed landscaping	[]	[]
o. Location of all open space areas	[]	[]
p. Lines of existing abutting streets	[]	[]
q. Surveyed property lines showing bearings, distances and monument locations	[]	[]
r. Calculations relating to storm water runoff	[]	[]
s. Information on composition and quantity of waste water generated	[]	[]
t. Information on air, water, or land pollutants discharged	[]	[]
u. Estimates of traffic generation/impact statement	[]	[]
v. Location of all easements and/or land dedicated for public use	[]	[]
w. Any additional exhibits/technical data determined appropriate by the Chairman of the Technical advisory Committee to adequately evaluate the proposed development	[]	[]

Application No. _____

Date Filed _____

**APPLICATION FOR APPROVAL OF
WEBSTER SITE PLAN REVIEW
945 BATTLE STREET
WEBSTER, NH 03303
648-2272**

I. General Information:

A. Owner's name, address & telephone number:

B. Agent's name (if any), address & telephone number:

C. For the property being developed, complete the following:

1. Street address _____

2. Assessor's Map Number _____ Assessor's Lot Number _____

II. Description of development:

A. Type of development (check where applicable):

1. New development on a vacant site []

2. Redevelopment of, or addition to, an existing development []

3. Change of use []

B. Describe the present use of the property:

C. Describe the proposed use of the property: If more than one principal land use is to be conducted on the property, indicate the percentage of floor space allocated to each use, show any outside use, percentage of use (may be submitted on a separate sheet, attached hereto); _____

D. Relative to employment associated with the development, complete the following:

1. Proposed number of employees _____
2. Proposed number of shifts or hours of operation _____
3. Maximum number of employees per shift _____

III. Development Data:

A. Zoning Information and Location Data:

- | | |
|-----------------------------|-------------------------------------|
| Flood Plain (F1) [] | Floodway (F2) [] |
| Scenic Road (H1) [] | Streambank and Shoreline (SS) [] |
| Pillsbury Lake District [] | Groundwater Protection District [] |

B. Lot information:

1. Lot size _____ sq./ft.
 - a. Frontage-location and length:
 - b. Street name(s) _____; _____ ft.
_____; _____ ft.

2. Access:

- a. Existing [street name(s)] _____
- b. Proposed [street name(s)] _____

C. Building information:

1. Gross floor area:
 - a. Existing _____ sq. ft. Proposed _____ sq. ft.

2. Ground floor area:

a. Existing _____ sq. ft. Proposed _____ sq. ft.

3. Number of seats (where applicable) _____

D. Parking and loading:

1. Number of parking spaces:

a. Existing _____ Proposed _____

2. Number of loading spaces:

a. Existing _____ Proposed _____

3. Area of pavement:

a. Existing _____ Proposed _____

E. Utilities, adjacent to, or now serving the site (check where applicable):

Water [] Sanitary Sewer [] Storm Sewer [] Electrical []

IV. Request for waivers:

A. Indicate the specific waiver(s) sought and state fully the grounds for such waiver(s) [may be submitted on a separate sheet, attached hereto]

V. Plans and Documents submitted herewith (check where applicable)

Existing conditions plans [] Proposed Site Plan [] State Approvals []

Statement of Environmental Impact [] Legal Documents

(specify) _____ Certification (specify) _____

Exterior Illumination [] Noise [] Traffic []

VI. Professional Support

A. Indicate the name, address and telephone number of each professional involved in the preparation of components of this application.

1. Surveyor _____

2. Engineer _____

3. Architect _____

4. Legal Counsel _____

